

September 2021

Dear Parents and Carers

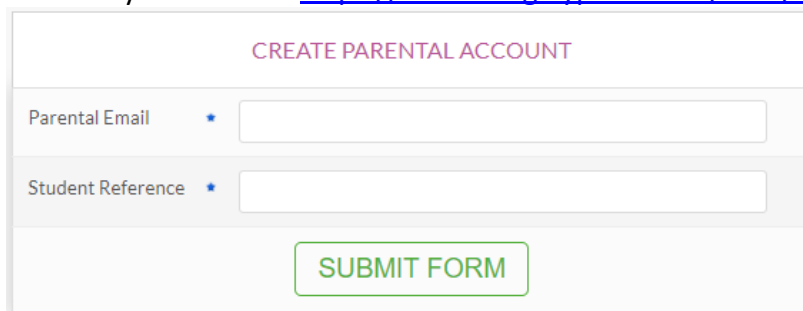
CEDAR at Longley Park Sixth Form

Now your son or daughter is settling into sixth form life you can create an account on our online portal so you can monitor their attendance, punctuality and progress.

The information on CEDAR includes:

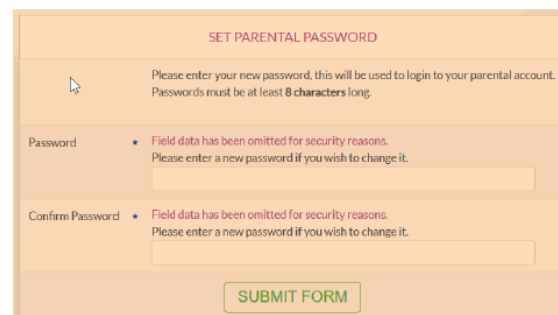
- Attendance in Sixth Form, both in individual classes and overall
- Current timetable for your son or daughter
- Minimum target grades, grades for assessments and performance Indicators (PIs) and grade predictions at regular points during the year
- 5* rating of engagement in learning
- BTEC tracker if your son or daughter study BTECs
- Commendations, concerns and other pastoral log records
- Examination timetables and results

Please follow the link to create your account <https://cedar.longleypark.ac.uk/auth/account/create>



The screenshot shows a web form titled "CREATE PARENTAL ACCOUNT". It has two input fields: "Parental Email" and "Student Reference", each with a blue asterisk indicating a required field. Below the fields is a green "SUBMIT FORM" button.

If your email address and student reference (printed on the front of your son or daughters ID card, it starts with an 'S') match our records, an email will be sent to you with a link to finish setting up the account



The screenshot shows a web form titled "SET PARENTAL PASSWORD". It has a message: "Please enter your new password, this will be used to login to your parental account. Passwords must be at least 8 characters long." Below this are two input fields: "Password" and "Confirm Password", each with a blue asterisk and a message: "Field data has been omitted for security reasons. Please enter a new password if you wish to change it." Below the fields is a green "SUBMIT FORM" button.

If you are having difficulties accessing CEDAR please contact the Sixth Form on 0114 2625757 or email cedarsupport@longleypark.ac.uk

Please note, we can only give details to people who are named contacts for the student, students can change contact details by contacting their Academic Tutor or the MIS team in sixth form.